

(TO BE FILLED IN BY THE INSTITUTION)

Recommendation from the Institution

(Only one application per student is to be recommended)

1. Certified that Shri/Kum./Smt. _____ is studying the course of _____ which is a (please tick the relevant or specify) Diploma / Degree / PG level study / any other (please specify _____) and is presently studying in – I Year / II Year / III Year / Semester - _____ (Tick whichever is applicable)

2. The duration of the course is _____

3. The student is receiving scholarship / financial aid / stipend from _____ / not receiving any scholarship / financial aid / stipend from any other source as per the records of the Institute.

4. General conduct of the student is satisfactory / unsatisfactory.

5. The percentage of Attendance is _____% (for each Quarter).

6. Marks from previous Semester: [1st / 2nd / 3rd / 4th / 5th/6th] (please tick the latest previous semester from presently appearing): _____

7. The information furnished above by the student is in order and correct as per the records of the Institution.

Student's Signature: _____

Full name: _____

**Signature & Name of Head of the
Institution / Registrar / Dean**

Date: _____

Place: _____

Seal of the Institution